



Student Code of Conduct

NOTRE DAME UNIVERSITY BANGLADESH



Code of Conduct (NDUB Students)

Notre Dame University Bangladesh (NDUB) is a place of study and formation; expects its students to be ladies and gentlemen of the highest integrity, honesty and good behavior. NDUB seeks to form a community and as such we expect our students' loyalty to the University and respect for the administration, faculty, staff and your fellow students. Our students are representatives of the university both on and off the campus, and your behavior should always reflect what this university stands for.

1. Expectations

NDUB expects that:

- 1.1. The students will wear dress that is appropriate in the cultural context of Bangladesh.
- 1.2. Valid Student ID (Identity Cards) will be always worn visibly on campus.
- 1.3. There will be no loud or rowdy behavior. There is to be no screaming or shouting on campus
- 1.4. The students will be on time for all the functions and classes and will not be absent without genuine reason.

1.5. Honesty will be strictly observed in all classes and exams.

1.6. Assignments will be completed and handed in on time.

1.7. There will be no inappropriate language used.

1.8. Students must treat one another with respect.

1.9. There must be no teasing or bothering of female students.

1.10. Any behavior off-campus that reflects negatively on the University is unacceptable.

1.11. Directions from the university authority, administration, faculty, guards and other staff must be adhered to.

1.12. Trash must be dropped in the wastebasket and not be thrown on campus.

1.13. Every effort must be made not to disturb the operations of Notre Dame College.

1.14. Both elevators (lifts) can be used by the students, but teachers and staff must be given priority in the lift which is designated for them.

1.15. All students must leave the classroom within five minutes after the class is over.

1.16. Except students of master's program, all other students who do not have class or approved co-curricular activities must leave the campus by 6:00 PM.

2. Prohibited Conduct

The NDUB strictly prohibits the following conducts:

2.1. Smoking, drugs, or any alcohol.

2.2. Any academic misconduct: copying, and plagiarism on classwork, examinations or thesis by any means.

2.3. Any non-academic misconduct: intimidation, forgeries, any inappropriate acts or any violence.

2.4. Any anti-social or any anti-cultural behaviours and similar activities.

2.5. Getting any outside help for completing classwork or exams.

2.6. Disturbing or troublesome behaviour in class or exams so other students cannot concentrate.

2.7. Any Sexual Misconduct: any improper or unwelcome physical contact with another person including touching, brushing against, use of language with sexual implications or harassment.

2.8. Destruction of Property: Causing damage to any property of the University or any other person.

2.9. Use of Dangerous weapons or devices, such as guns, knives, and clubs are never permitted on campus.

2.10. Theft of any property of the University or any person. This also includes using such things without permission.

- 2.11. Endangering by any threatening, word or action causing fear in anyone else.
- 2.12. Following or in any way bothering another student.
- 2.13. False reports or accusations about others given to NDUB officials.
- 2.14. Pictures and videos are not to be taken by anyone without their knowledge and permission.
- 2.15. All forms of bullying, ragging, abuse, harassment and narcotics-related issues.
- 2.16. Active involvement in political parties.
- 2.16. Access to the college premises and the field without permission.
- 2.20. The names “Notre Dame University Bangladesh” and NDUB are the properties of Notre Dame University Bangladesh. Therefore, using the University’s name, logo, or any other University images or iconography in any online or offline media without the written approval of the University Registrar and the Department of Public Relations is strictly forbidden. Such permission will not be given to endorse any political clubs, societies or activities.

3. Disciplinary Measures

- 3.1. Any violations of the Code of Conduct will be

taken seriously. The person accused will be given the opportunity to explain his/her conduct. If any sanction is given to the person, if she/he chooses, they can appeal. The University will always strive for fairness, but certain behavior and actions will simply not be tolerated or allowed. Disciplinary matters will be dealt with by the Proctor/Dean of Students. Depending on the seriousness of the offense, disciplinary action may be taken:

3.1.1 Reprimand

3.1.2 Report to guardians

3.1.3 Suspension for a certain period

3.1.4 Expulsion from the University

3.2. The University is a place of learning. We want to always preserve this environment.

3.3. We want to have a family spirit at NDUB where we care for and help one another, where we want the best for everyone. We want to be good citizens and be proud of our University and our social norms of behavior. We want to be respectful, understanding and tolerant of our legitimate differences.

3.4. The Code of Conduct is written because it is necessary to be clear about expectations, but hopefully discipline will not be a major concern because students, guardians, administration,

faculty, and staff all have the same hopes and aspirations for the University as a place for learning, exploring and development. We all share the same goals.

3.5. Let us together make NDUB the standard for university education in the country. We want all to feel at home at this university.

3.6. We should all be proud of what happens here and each of us can contribute and be responsible for making it happen.

3.7. Students with difficulties or who need help or counseling should share this honestly and openly with those responsible to assist with the NDUB Staff.

3.8. The Administration is ready and willing to hear any student's questions, ideas, legitimate complaints, suggestions and any problems or difficulties.

4. Rules for Good Order

4.1. University furniture and equipment, walls and windows are not to be marked, damaged or defaced.

4.2. Brothers, sisters, family members, relatives or friends are not allowed on campus while the University is in session, without explicit permission from the Proctor.

4.3. For official purposes visitors are allowed but they must wear Visitor Pass if they are on the campus.

4.4. No animals (pets) are to be brought on campus.

4.5. All mobiles, cameras and other communication devices are to be shut off during class.

4.6. With permission cakes can be brought only to the canteen.

4.7. Musical instruments like guitars can be brought to the NDUB campus with permission but can be played in the students' canteen after class time.

4.8. Each one is responsible for all his/her personal items.

5. Conclusion

A code of conduct is necessary. We all need to know what is expected of us by way of behavior and discipline and in our relationships with one another, in the context of Notre Dame University Bangladesh and in our different roles and responsibilities here. We, all of us together, make up this university and we all need and want an environment that is peaceful, respectful, harmonious, disciplined, fair and conducive to a great academic life in all its aspects.

Any code defines the minimum of what is acceptable, but we want to go far beyond the rules of the Code of Conduct to make its purpose our own. We live and act and relate in this way, hopefully, not because of the Code, but because its values are ours personally and collectively. We ourselves will embody what the Code is meant to protect. The Code of Conduct is a document. The spirit of it is our own spirit, alive and strong, at Notre Dame University Bangladesh.

Remember: Only Truth Makes You Free!



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